

## Minutes of the Paul Memorial Library Trustees

### Meeting on April 8, 2015

Attending: Pam Burch, Kim Crisp, Win Fream, Chris Fernandes

The meeting was called to order at 6:45 pm.

The minutes of the March meeting were accepted.

#### Treasurer's Report

Currently in our donation account we have \$1,080.09 and \$18,835.19 in our regular checking account.

#### Director's Report

Pam's report is attached.

#### Doris Goerner

Discussed the retirement of Doris after 41 years. We are in the process of hiring new employee. Pam will hold monthly staff meetings going forward.

#### Other New Business

We discussed quotes for janitorial services and accepted a quote of \$50 bi-weekly from Apex Cleaning Company.

Kitchenette – Work is nearly done on kitchenette. Expect to have tiling done this weekend.

Pancake Breakfast – Collected \$587 from pancake breakfast this year.

Spring Clean-up – Discussed hiring a landscaping maintenance crew to mulch and cleanout flower beds. Pam will call Rock Crest Gardens for a quote.

Community Gardens – Win continues to look for garden brackets with slots for corners of garden boxes to better hold them together. Win estimates the cost of new brackets and wood to be \$2000 or less.

Basement – Project cleanup of basement is ongoing.

Movie Night for April – Big Hero 6 will be shown on April 17<sup>th</sup>.

The meeting adjourned at 8:45. **Our next meeting will be on Wednesday, May 6 at 6:30.**

Respectfully submitted, Chris Fernandes

## Director's Report for March 2015

### ***New and Important***

- ❖ Staffing!
- ❖ Town budget
- ❖ Quotes for cleaning services for the library

### ***Library Building and Grounds***

- ❖ Purchased new printer for circulation desk - previous one never ran right!
- ❖ Work continued on kitchenette - painting completed by Steve Fernandes, plumbing completed, countertop and shelf installed; just tiling left to be done
- ❖ Start thinking about addressing our basement flooding problem

### ***Book Clubs***

The Afternoon Book Club met on March 11 to discuss My Year with Eleanor by Noelle Hancock, 11 members attended. The Evening Book Club met on March 16 to discuss Flower Children, 7 members attended.

### ***Friends of the Library***

They have donated \$300 to us - \$200 towards Summer Reading and \$100 for our April Break presentation "Save a Seal" that will be held on April 30th at 2 pm at Town Hall. Several volunteers have come forward to take over the newsletter so they should be able to keep on track for the next issue. Ultimate goal is gather enough town email addresses so discontinue the paper version in the next few years.

### ***Connecting with the Town and Other Libraries***

I attended the Newfields Non-profits meeting held here on March 25th - only a few organizations were able to make it. I attended a conference this morning on "The Community Driven Library - Understand the Community You Serve" hosted by the NHLA READS committee.

### ***Upcoming Events***

Books for Babies Breakfast on Saturday, April 11th - 10:00 to 11:30 am

Seacoast Area Libraries (SAL) Presentation - Thursday, April 16th at 6:30 pm in Hampton

Author Anthony Amore will be speaking on the 1990 Art Heist at the Isabella Steward Gardner Museum in Boston

***Get Your Dirt On! Vegetable Growing Made Easy, Earth Day, Wednesday, April 22 - 7:00 pm***

New Hampshire Library Trustees Annual Conference is on Monday, May 18th in Concord

***Attendance at Events in March***

Story Times - 32A/42C

TOTAL = 174

Book Groups - 18

Lego Clubs - 7

"Read the Book, See the Movie" - 18

J. Dennis Robinson Lecture - 19

Read the Book, See the Movie - 16

Movie Night - 22

***Library Statistics for March***

Total number of people through the door: 489

Total number of items circulated this month: 686

Number of new patrons: 3

Respectfully submitted,

Pam Burch